



The Co-operative University of Kenya

SPECIALS AND SUPPLEMENTARY EXAMINATION AUGUST-2019

**EXAMINATION FOR THE DIPLOMA IN PURCHASING AND SUPPLIES
MANAGEMENT**

UNIT CODE: CMPS 1101

UNIT TITLE: PRINCIPLES OF PURCHASING AND SUPPLIES

DATE: 29TH AUGUST, 2019

TIME: 2:30 PM – 4:30 PM

INSTRUCTIONS:

- Answer question **ONE (compulsory)** and any other **TWO** questions

QUESTION ONE

- (a) Discuss the functions of the procurement department in an organization. (10 Marks)
- (b) Explain the principles of Purchasing. (10 Marks)
- (c) Describe the procurement process of an organization. (10 Marks)

QUESTION TWO

- (a) Discuss the contents of a standards document. (10 Marks)
- (b) Explain the types of specifications used in an organization. (10 Marks)

QUESTION THREE

- (a) Describe the various principles of ethics. (10 Marks)
- (b) Explain the importance of ethics to an organization. (10 Marks)

QUESTION FOUR

- (a) Discuss the reasons for value engineering in an organization. (10 Marks)
- (b) Describe the benefit of variety reduction. (10 Marks)